

**Sahakar Maharshi Late Bhaskarrao Shingne Smruti
Shikshan & Arogya Prasarak Mandal, Khamgaon**

**Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon,
Dist-Buldana**

Annual Quality Assurance Report (AQAR) for 2017-2018

Submitted to

National Assessment and Accreditation Council

(NAAC) Bengaluru

Prepared by

Internal Quality Assurance Cell (IQAC)

Website: www.smbcoll.com

Web-Link of the AQAR:- http://www.smbcoll.com/pdf/AQAR_2017-18.pdf

NAAC Track ID: MHCOGN23562

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2017 to June 30, 2018*)

Part – A

1. Details of the Institution

1.1 Name of the Institution

**Sahakar Maharshi Late Bhaskarrao Shingne
Arts College. Khamgaon. Dist.Buldana**

1.2 Address Line 1

Shelodi Road, Khamgaon

Address Line 2

Shelodi Road,

City/Town

Khamgaon

State

Maharashtra

Pin Code

444303

Institution e-mail address

smbartsoll@rediffmail.com

Contact Nos.

07263-250207

Name of the Head of the Institution:

Dr. Nilima D. Deshmukh

Tel. No. with STD Code:

07263-250207

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9552619216

Name of the IQAC Co-ordinator:

Asst. Prof. M. A. Wasnik

Mobile:

9422162695

IQAC e-mail address:

smbiq16@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN23562

1.4 Website address:

www.smbcoll.com

Web-link of the AQAR:

http://www.smbcoll.com/pdf/AQAR_2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.61	2016	2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

04/10/2013

1.7 AQAR for the year (for example 2010-11)

2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2016-17 Submitted to NAAC- **On 23 April 2017.**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Lib. Isc.	M.Lib. Isc.
B.Voc. (VT)	B.Voc. (FEM)

1.11 Name of the Affiliating University (for the Colleges)

Sant Gadge Baba Amravati University, Amravati
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1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

B.Voc. (VT)
B.Voc. (FEM)

UGC-COP Programmes

Communication Skills

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

03

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC -

Total Nos. International National State Institution Level

(ii) Themes

- **Workshop on Competitive Exam**
- **Workshop on revised format of NAAC for Teaching staff**
- **Workshop on Waste to Best**
- **Workshop on Job Opportunities in Library and Information Science**
- **Awareness programme on Sexual Harassment of Women**
- **'Say No to Plastic' Workshop Organized.**
- **Workshop on Health Awareness of women was held by Home-Economics Dept.**

2.14 Significant Activities and contributions made by IQAC

- **IQAC prepared the Annual Quality Assurance Report (AQAR) and submitted to NAAC**
- **Promotion of research.**
- **IQAC motivated NSS unit for implementing cleanliness drives and blood donation camp.**
- **IQAC reviewed the academic performance and conducted the academic audit.**
- **Motivation to teachers to attend refresher and orientation courses.**
- **Students achieved excellence in sports.**
- **Organization workshop on Revised format of NAAC**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan	Achievement
To Complete the process of AQAR	The teaching staff involved in the process of AQAR and successfully submitted to NAAC
To promote for research work	Teachers published 16 research paper in National and international journals
To participate students in sports activities.	Many students participated in Intercollegiate games and achieved great success in their game
To arrange Training for B.Voc students	Training at central Government institution and hands in internship at workshops.
To organize inter-collegiate debate competition.	Successfully organized inter-collegiate debate competition.
To publish annual magazine.	Completed annual magazine with given theme and submitted to university.
To obtain feedback from students	At the end of the year IQAC obtained feedback from students and analysed the same.
Faculty Development progrmmme	Teachers have completed one orientation and Three refresher courses.
To arrange parents' meet.	Parents' meet was held and taken feedback form

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Discussed in IQAC meeting and after detailed discussion with College Development Committee the AQAR was formally approved.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	
PG	01	-	01	
UG	04	-	01	
PG Diploma	-	-		
Advanced Diploma	-	-	-	-
Diploma	-	-		
Certificate	01	-		
Others	00	-		
Total	06	00	02	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Trimester	-
Semester	05
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is made and changed by SGBAU and followed strictly by the college

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	08	-	-	-

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	1	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

06

07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	-	-
Presented	-	04	01
Resource Persons	NIL	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive method in classroom teaching, use of ICT projector, CD , study tours, videos, students seminars, viva, group discussion organized by various Departments.

2.7 Total No. of actual teaching days

during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal examination / evaluation are done by the institution. Faculties conduct unit tests, First Term and Second Term examinations .Viva-voce, Assignments are also conducted.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

76%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I Sem I	223	00	3.13	4.03	00	7.17
B.A. I Sem II	120	00	13.33	3.33	00	16.66
B.A. II	79	00	5.6	17.2	00	22.78
B.A. III	46	00	13.04	26.086	00	39.13
B.Lib. SEM I	25	00	52	00	00	52
B.Lib. Sem II	23		65.22			65.22
M.L:ib Sem I	07	00	14.29	00	00	14.29
M.L:ib Sem II	03	01	33.33			33.33
B.Voc. (V.T). ISem.	46	17.39	65.21	00	00	82.60
B.Voc. (V.T). IISem.	38	5.26	57.89	2.63	00	65.79
B.Voc. (V.T). IliSem.	34	8.82	64.70	00	00	72.50

B.Voc. (V.T). IV Sem.	34	17.64	20.58	20.580 0	00	58.82
B.Voc. (V.T). V Sem.	14	50	42.85	00	00	92
B.Voc. (V.T). VI Sem.	14	21.42	57.14	00	00	78.57
B.Voc. (FEM.) I Sem.	12	66.66	16.66	00	00	83.33
B.Voc. (FEM.) II Sem.	08	00	100	00	00	100
B.Voc. (FEM.) II ISem.	13	30.76	30.76	00	00	61.54
B.Voc. (FEM.) IV Sem.	12	8.33	8.33	00	00	16.67
B.Voc. (FEM.) V Sem.	05	40	40	00	00	80
B.Voc. (FEM.) VI Sem.	05	00	60	00	00	60

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **IQAC calls meetings with faculties and makes suggestions.**
- **IQAC monitors the functioning of the departments.**
- **IQAC promoted various activities to contribute, monitor and evaluate Teaching & Learning process.**
- **Use of modern teaching aids in teaching learning are promoted by IQAC**
- **IQAC makes annual planning of various programmes and monitors its implementation.**
- **IQAC helps to procure and print required material for faculty members.**
- **IQAC encourages innovative methods in teaching and research**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	
Others (IQAC workshop)	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03+05	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3 Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Composition of Research Committee for monitoring, promoting and encouraging the faculties for reason in the concerning subjects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13		
Non-Peer Review Journals	01		
e-Journals	01		
Conference proceedings		01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="03"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.22 No. Of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. Of Awards won in NSS:

University level	<input type="text" value="NIL"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="03"/>	
NCC	<input type="text" value="04"/>	NSS	<input type="text" value="07"/>	Any other <input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of and Institutional Social Responsibility

Activities by the College

- Intercollegiate debate competition
- Communal Harmony Campaign week and Flag Day observed and fund collected for children rendered destitute by communal violence.
- Competition - Eco-friendly Ganpati Festival
- Workshop on Women's Empowerment.

Activities under NSS.

- Workshop on Voter Awareness organized by NSS.
- Cleanliness Awareness Programme.
- Eight days N.S. S. special camp at adopted village Mandka
- Blood donation camp in collaboration with HDFC Bank, Civil Hospital.
- Aids awareness programme.
- Free Eye check up camp at adopted village.
- Animal vaccination.
- Rally was organized for voter awareness by department of Political Science..

Activity under NCC

- Tree plantation programme held by NCC
- Blood donation camp organized
- Cleanliness Awareness Programme .
- N.C.C unit participated in pulse-polio campaign.

Various Activities by Departments

- Breast-feeding week was observed
- Nutrition week was observed
- Guest lectures by various study circles.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16187.5 Sq. m.			
Class rooms	9			
Laboratories	3			
Seminar Halls	NIL			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL			
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL			
Others	NIL			

4.2 Computerization of administration and library

<ul style="list-style-type: none">➤ The Library provides open access to staff and students.➤ The library keeps back-volume of journals➤ Journals & magazines are kept on open racks.➤ Library has computer and Internet facilities to upgrade the process➤ Library Software is available (Lib.Soft.)➤ Barcode system (All books have bar-coded)➤ Printer and CCTV are available.➤ N-LIST

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Number of books	2745	429730	87	14333	2893	444063
Reference Books	168	53406	-	-	168	53406
e-Books	N-list	5000	N-list	5000		
Journals	06	3334	-	-	06	3334
e-Journals	N-list	5000	N-list	5000	NIL	5000
Digital Database						
CD & Video	07	Donated	-	-	07	Donated
Others (specify)	221	11531	03	285	224	11816

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13 CPUS and 33 Monitors	01	Broad band	-	-	03 Monitors with LAN	06	24 Monitors and 11 CPUS
Added	-	-	-	-	-	-	-	-
Total	13 CPUS and 33 Monitors	01	Broad band	-	-	03 Monitors with LAN	06	24 Monitors and 11 CPUS

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer, internet access to faculty members and students of B.Voc programme.

4.6 Amount spent on maintenance in lakhs :

i) ICT	57248
ii) Campus Infrastructure and facilities	301642
iii) Equipments	79241
iv) Others	991256
Total:	1429387

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has taken two students and an alumnus in its composition. The students are called for every meeting. Information about placement cell, career guidance cell, NCC and NSS is given to the students. Competitive coaching also is provided to students. Sports material, access to gym, periodicals for preparation for entry into services are provided.

5.2 Efforts made by the institution for tracking the progression

- Internal tests are conducted to monitor and measure students' academic performance.**
- Feedbacks form of students are collected and analyzed by the committee**
- Students are given guidance to participate in various competitions like debate, eloquence competition on various levels.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
443	08	-	-

(b) No. of students outside the state

(c) No. of international students

Men	<table border="1"><thead><tr><th>No</th><th>%</th></tr></thead><tbody><tr><td>341</td><td>75.60</td></tr></tbody></table>	No	%	341	75.60	<table border="1"><thead><tr><th>No</th><th>%</th></tr></thead><tbody><tr><td>110</td><td>24.39</td></tr></tbody></table>	No	%	110	24.39	Women
	No	%									
341	75.60										
No	%										
110	24.39										

		Last Year							This Year				
General	SC	ST	OBC	Others	Physically Challenged	Total	General	SC	ST	OBC	Others	Physically Challenged	Total
34	144	06	180	78	01	443	45	178	19	162	47	00	451

Demand ratio **1: 1**

Dropout % **69.04**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Dr. D. U. Raut as co-coordinator of the cell who makes timetable for the coaching of Competitive Exam. Workshop on competitive exam was held.**

No. of students beneficiaries

33

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- **Students are given guidance by the career guidance cell.**
- **Career guidance provided to the students through various guest lectures.**
- **Pre-exam counseling was given to the students.**
- **Students are pursuing competitive examinations as a result of counseling.**
- **Recruitment of students as S.T. Inspector and PSI.**
- **Workshop on career counselling was organized by the department of Political Science.**

No. of students benefitted

50

5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>
------------------	-------------------

Number of Organizations Visited	Number of Organizations Visited	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	16

5.8 Details of gender sensitization programmes

- **One day workshop was organized to create awareness among women students about Redressal of Sexual Harassment.**
- **N.S.S. plays an important role in bringing revolutionary changes in the college and society. Women’s Day programme was arranged to sensitize the students.**
- **The world girls Day was observed at the college by the Department of Marathi.**
- **Internal complaint cell was formed and gender equality counselled at college level by ICC cell.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount			
Financial support from institution	Nil	Nil			
Financial support from Govt. sources	Categories	No. Of Students	Received	No. Of Students	Receivable
	OBC	48	231812	29	90748
	S.C	40	257783	44	207475
	VJNT	21	00	21	122574
	S.T	05	37180		
Financial support from other source	-	02	1000	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil	Nil	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed – **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To contribute to the achievement of the national goal of higher education providing rural youth with quality education and employable skills.

Mission : To mould the overall personality of the students so as to make them confident and resourceful citizens of our nation by inculcating discipline, self reliance and commitment for the nation.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Curriculum is designed by the S.G.B.A. University and faculties provide material and complete curriculum.

6.3.2 Teaching and Learning

- **The IQAC plans the academic calendar at the outset.**
- **The faculties follow the calendar.**
- **Apart from classroom teaching, teachers use Projector, Internet Facility and VCDs and CDs.**
- **Group discussion, Seminars, Assignments are frequently conducted.**
- **One month internship of B.Voc students was completed at different automobile workshops of authorised dealers**
- **Arranged training for students B.Voc at Central Farm Machinery Training and Testing Institute, Budni**

6.3.3 Examination and Evaluation

- **Unit test and two Term Exam (First Term & Second) are conducted.**
- **Through Project, Internal exam, Seminar, Viva-Voce and group discussion the evaluation is done.**

6.3.4 Research and Development

Research Committee does the following:

- **To motivate teachers to participate in seminars, workshops and conferences.**
- **To motivate teachers to publish research papers in the reputed journals.**
- **To encourage the Ph.D. holder teacher to registered their names for Ph.D. supervisor.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

- **Library software (library management system)**
- **Barcode system (All books bar-coded)**
- **Printer and CCTV are available**

6.3.6 Human Resource Management

- **Faculty members are motivated to participate in orientation and refresher courses as well as workshops and staff trainings organised by the university or other institutions.**
- **Guest and Visiting faculties are employed for the self financed courses.**
- **The recruited staff is encouraged to upgrade their knowledge and skills by attending conferences and seminars.**

6.3.7 Faculty and Staff recruitment

- **Well qualified staff is filled as per requirements.**
- **Preference is given to qualified candidates.**
- **The advertisement of required post is published in news paper.**
- **Recruitments are done according to state government and UGC rules.**

6.3.8 Industry Interaction / Collaboration

- **B.Voc. students attended training of 15 days at Tractor Training and Testing Institute, Budni (M.P.)**
- **One day visit to central workshop (M.S.R.T.C.Buldhana).**
- **One month workshop training for B.Voc. Students at Jaydip Motors and Manraj Motors, Khamgaon.**
- **Organized one day visit to different Automobile workshops in Khamgaon.**

6.3.9 Admission of Students

- **Admission to the courses is on 'First-Come-First-Serve' basis and it is completed as per norms fixed.**
- **Reservations are strictly followed as per S.G.B. Amravati University and State Government rules.**
- **The student is interviewed by the Admission committee and counselled on the choice of electives (for B.A.) according to her Std. XII marks, interest etc.**

6.4 Welfare schemes for

Teaching	---
Non teaching	---
Students	Student's safety Insurance, Scholarship

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative	Yes	Joint Director	Yes	Chartered Accountant

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- **Alumni guidance to students.**
- **Alumni participation and support during NSS Camp.**

6.12 Activities and support from the Parent – Teacher Association.

- **Parent teacher meet for overall development of students.**
- **Faculty visit to parents and discussion of their difficulties.**
- **Felicitation of the students for their achievements.**

6.13 Development programmes for support staff

Organization of workshop on Revised format of NAAC

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree plantation is a major activity which is undertaken every academic year.**
- **Environmental Science plays great role to sensitize the students about eco-friendly campus.**
- **Educational tour also organized to create awareness among students.**
- **Campus beautified with potted plants.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Training at Central Government institute for students of B.Voc. .**
- **Organization of industrial visits helps the students to gain knowledge and hands on Experience.**
- **Completion of computerization and automation helps for the smooth and speedy functioning of library and administration.**
- **Short term internship programme for B.Voc students at authorized workshops.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Training at Central Government institute for students of B.Voc

- **Submission AQAR to NAAC, Bangalore.**
- **Teachers were motivated to put forward the research papers in the conferences, seminars and in journals.**
- **Many students participated in Intercollegiate games and achieved success in their game.**
- **College promoted community services. NSS organized social activities during special camp: Eye check up, vaccination camp for cattle at the adopted village.**
- **Guest lectures were organized.**
- **Feedback from students and alumni and parents were taken.**
- **Blood donation camp held at the college.**
- **Training at Central Government institute for students of B.Voc.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the Practice No 1: - Women's Empowerment

Title of the Practice No 2: - Inter-collegiate debate competition

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **The institute enlists the support and cooperation of its NSS unit and creates awareness of environmental hazards and of the need to keep the environment clean, green and pollution free.**
- **Cleanliness campaign frequently undertaken at bus stand and college to clean the campus.**
- **To create environmental awareness among students, the university has introduced a course on environmental studies.**
- **Assignment projects of Environment Studies also were completed by the students last year.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

- **Skill based course B.Voc. run in the college to provide employability skills.**
- **Required staff has been fulfilled.**
- **Own land available, scope for future expansion.**

Weakness

- **Students discontinue education due to early marriage or to do menial jobs to support families.**
- **Majority of students comes from rural area so they face problem of Communication and are weak in English language.**
- **High dropout**

Opportunities


- **To increase students participation in cultural activities, sports and competitive exams.**
- **To start new courses.**
- **Placement opportunities for students of B.Voc. Programmes.**

Challenges

- To generate funds for the development of college.
- The financial condition of the students is very weak; hence it is a challenge to find out sources to support such students.
- In order to make students competent for jobs, it is a challenge to provide all of them skill based knowledge in addition to the regular course work.

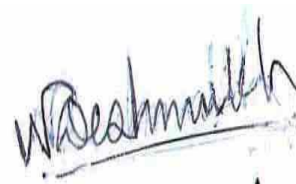
8. Plans of institution for next year

- IQAC will ensure that Teaching plans are available and meticulously followed in every department.
- Research committee will encourage Ph. D. holders to register for PhD supervisor.
- To arrange for a demonstration of waste decomposition to organic fertilizer for students and parents.
- To organize seminar and conference.
- To start diploma and degree courses.
- The women's hostel will be available.



Name : Prof. Manohar A. Wasnik

Signature of the Coordinator IQAC



Name :

Signature of the Chairperson., IOAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE - I

ACADEMIC CALENDAR 2017-18

**Sahakar Maharshi late Bhaskarrao Shingne Arts College,
Khamgaon**

Dist. Buldhana

Academic – Calendar

2017 – 2018

Following Terms and Vacations are
as per University

Dated 22 December 2017

First Session	:	12/06/2017 to 14/10/2017
Winter Vacation	:	16/10/2017 to 4/11/2017
Second Session	:	6/11/2017 to 28/04/2018
Summer Vacation	:	30/04/2018 to 09/06/2018

Month	Events & Activities			
JUNE	1	Reporting to College 12 th June		
	2	Admission Process.		
	3	Teaching starts 27 th		
	4	Distribution of Attendance Register & Academic Diary.		
JULY	1	Staff Council Meeting 6 th July	4	World Population Day 11 th July
	2	First Meeting of IQAC & Submission of Annual & Monthly Planning along with Time Table of Faculty to IQAC	5	Youth Skills Day Celebration 15 th
	3		6	Tree Plantation drive
AUGUST	1	Staff Council Meeting 6 th August	5	Reporting of Last Month's Academic Calendar Working.
	2	KrantiDiwas – 9 th August	6	Orientation programme of NSS
	3	Independence Day's Celebration 15 th August.	7	Enrolments of NCC

SEPTEMBER	1	Staff Council Meeting 06 th Sept.	8	Participation in University Games Practice of Games by Physical Dept.
	2	Teacher Day – 5 th Sept.	9	Guest Lecture
	3	International Literacy Day 08 th Sept.	10	Guest Lecture (Department of English.)
	4	NSS Day 24 th Sept.	11	Organise workshop- Competitive Exam. Cell
	5	Student Council Election		
	6	Reporting of Last Month's Formation of Study Circle of Each Dept.		
	7			
OCTOBER	1	Staff Council Meeting 5 th Oct.	4	Sickle-Cell Awareness Camp
	2	Gandhi Jayanti 02 nd Oct.	5	Reporting of Last Month's Academic Calendar Working
	3	Second meeting of IQAC		
	5	Birth anniversary of Bhaskarrao Shingne	6	Guest Lecture (Political Science Dep.)
		Diwali Vacation		16/10/2017 to 04/11/2017
NOVEMBER	1	Reopening after Diwali Vacation on 06/11/2017	6	Guest Lecture-Sociology Deptt
	2	Visit to Small Scale Industries.	7	Guest Lecture- Deptt
	3	Information Literacy Programme -Library Department <i>VaachanPreranaDiwas</i>	8	Coaching of Marathi Grammar to High School students
	4	Guest Lecture- Library Deptt	9	Special Camp of NSS at adopted village
	5			
DECEMBER	1	Staff Council Meeting 7 th Dec.	3	AIDS Week
			4	Reporting of NAAC Committee
	2	Dr.Ambedkar's <i>Mahaparinirvana Din</i>	5	College Exam
			6	Women's Empowerment
			7	Parents Meet
JANUARY	1	Staff Council Meeting 7 th Jan.	8	Voter Awareness & Registration Programme- Political Science Deptt.
	2	Republic Day 26 th Jan.		
	3	Reporting of Last Month's Academic Calendar Working.		
	4	Physical Efficiency Test.		

	5 6 7	Guest Lecture (Marathi Dept.) Guest Lecture- ICT Yuva Din		
FEBRUARY	1 2 3 4	Staff Council Meeting 05 th Feb. Shiv Jayanti 19 th Feb. Reporting of Last Month's Academic Calendar Working. NAAC Work Completion with Documentary Evidence.	5 6 7 8 9	Power Point Presentation- Grammar Medical Test- Physical Deptt. Environment Trip
MARCH	1 2	Staff Council Meeting 6 th Mar. International Woman's Day 08 th Mar.	3 4 5	Third Meeting of IQAC College Exam Reporting of Last Month's Academic Calendar Working.
APRIL	1 2 3	Staff Council Meeting 30 th April. Dr. Ambedkar Jayanti 14 th April. Submission of Duly Certified Daily Attendance to In Charge of Faculty.	5 6	Reporting of Last Month's Academic Calendar Working. NAAC Work Completion with Documentary Evidence and submission to IQAC

Days of the Academic Year 2017-18

Teaching days of the Session I -----117

Teaching days of the Session II -----80

Total Teaching Days -----194

I & II Session teaching days -----194

Holidays: 42 Sunday+ 18 Winter Holidays+17 Public Holidays=77

Total days available during session 2017-18

Other days-----48

Teaching days---194

Holidays-----77

319

Annexure-1

Part B Criterion I

Analysis of Feedback from Students

Following inferences were given regarding syllabus by last year students

- English- The syllabus should be speaking oriented
- English Literature-Short stories and dramas are necessary.
- Sociology- The syllabus should be based on contemporary problems and conflicts
- Marathi Literature – interesting novels and stories and plays should be included in syllabus
- Home-Economics- Change required in course content of practical & theory portion.
- History- competitive exam based syllabus should be included

Analysis of Feedback from Parents

Following inferences were given

- The wards should be fruitfully employed after graduation.
- Parents are satisfied with regular teaching.
- Parents are satisfied with security and general atmosphere.

Analysis of Feedback from Alumni

. Alumni are willing to register their body

. Alumni are satisfied with B.Voc course.

Annexure – III

Best practices

1) Title : Women’s Empowerment

Objectives:

- 1) To accord a free environment to girl students in the college.
- 2) To bring awareness about redressal mechanism in case of sexual harassment.
- 3) To sensitize students and staff towards granting gender equality.
- 4) To bring about change in behaviour of students and staff by according opportunities to examine their personal beliefs and attitudes.
- 5) To use opportunities for positive discrimination for girl students so as to change prevalent attitudes and instil empathy.

Context:

Providing an enabling environment to girl students is an important aspect of educational activities and sensitization towards needs of girls is all the more necessary in a socially and educationally backward district like Buldana where the female to male ratio is dismally low. (928 population census 2011)

The college has thus taken up various activities through its Women’s Harrassment Redressal Cell. Though it is a mechanism for complaint redressal, a major activity is creating awareness among students– girls and boys - regarding need for respect, equality and co-operation among all students.

Practice :

The Women’s Sexual Harassment Redressal Cell was established in the college in accordance with the guidelines of the affiliating university. The members comprising of college teachers, an NGO member and a woman lawyer played an active role in bringing awareness among students. Students – girls and boys attended workshops in the college where boys learned the legal consequences of harassing girls. Girls as well as boys discussed with the counsellor, their doubts regarding the issue. The workshops created an environment of bonhomie among students. The need to treat girls as equals was put home to their male classmates.

An Internal Complaint Cell for redressal of complaints from college students was established in accordance with the guidelines given at the workshop. The ICC conducted a workshop on Women’s Empowerment for all college students and staff members.

An eloquence competition on Women’s Empowerment in India was conducted. Students expressed their views on the status of women and need for empowering women. The competition was also conducted to celebrate women’s day on 8th march 2018.

Evidence of Success:

Any incident of eve-teasing is not tolerated by girls. There is sense of security among girl students. There is a friendly environment among boys and girls. Girl students take on roles of responsibility in college activities.

Problems encountered and Resource Required:

Some girls are not forthcoming to report their problems. Increased resources would enable to extend the activity to the neighbourhood.

2) Inter-collegiate debate competition

Objective –

- 1) To develop confidence and leadership quality among students.
- 2) To create awareness among students about current and rising issues
- 3) To enhance the quality of curiosity.
- 4) To think broadly and stand at firm decision.
- 4) To analyse and interpret the subject objectively on both sides.

Context:

Buldana district is recognised as a backward district and finds many social problems. The college is situated in rural and backward area. Most of the students come from ruler area so they have not confidence and skill of communication. So the college decided to create awareness about current and burning issues among the students. Students do not know how to achieve confidence and leadership quality so the college takes effort to instil such qualities and modern approach among students. By conducting this activity, students can become aware with current issues and find solutions to socio-political problems. This competition also helps to enhance scientific attitude among students.

The Practice:

Since the establishment of the college, this activity is arranged. Under the guidance of the Principal, the committee is formed to conduct the activity. The committee discusses and selects current and important issue for the debate competition.

These teachers decide the schedule of the debate competition and make voucher of the programme. The committee informs other colleges through information brochure. Maximum college send their students to participate in the competition. The college students are also encouraged to participate and guidance is provided to them about subjects of the competition.

The committee invites persons of eminence in the relevant field to observe the participants and objectively judge them. The result is announced by giving cash prizes to the first, second, third position in this competition. Winner team gets the shield.

Evidence of Success:

The student teams of the region vie to compete in the event. Students get a sense of social consciousness about the issues and are encouraged to participate in debate, elocution competitions and others programmes.

Problems encountered and Resources Required: Nil